



Count Alan Road • Winthorpe • Skegness • Lincolnshire • PE25 1HB  
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Success • Excellence • Achievement  
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## Post: Deputy Headteacher

*The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Appointment to this post will be subject to an enhanced Disclosure and Barring Service check, medical screening and good references.*

### Important Information for Applicants

Visits to the school:

Friday 24th March 1:00 pm - 3:00 pm

Thursday 30th March at 11:00 am

Closing Date: Thursday 20th April 2017 (12 noon)

Shortlisting: Friday 21st April 2017

Interview(s): Tuesday 2nd/Wednesday 3rd May 2017

If you would like to visit the school, please email [chris.davison@seathorne.lincs.sch.uk](mailto:chris.davison@seathorne.lincs.sch.uk) with the title Deputy Head Tour stating your name and which of the tour dates listed above that you would like to join. Please include your contact details in the email.

### Job Description

This tells you the main responsibilities of the post and explains what we are looking for. It tells you about the personal and professional qualities you need for this post. These criteria will be used to make the appointment. Please be aware that the job description contains the full range of responsibilities of the role. In order to be effective staff discuss and prioritise key aspects of their role with the Headteacher and establish a realistic programme of work.

### Person Specification

The specification sets out the criteria that will be used to shortlist candidates for interview and during the interview process.

### Applying

If you decide to apply for this post would you please complete the application form provided. Your formal letter of application (supporting statement) should be no longer than 3 sides of A4 and should address the selection criteria detailed in the Person Specification. Please do not attach supplementary information. Please return your completed application by post to:

Mrs Mandy Cherry  
Headteacher  
Seathorne Primary School  
Count Alan Road  
Skegness  
Lincolnshire PE25 1HB

We hope you find the information in this pack useful. Should you have any further queries, please do not hesitate to contact Mandy Cherry, Headteacher on 01754 764689 or email [mandy.cherry@seathorne.lincs.sch.uk](mailto:mandy.cherry@seathorne.lincs.sch.uk).